

**San Jacinto College District  
Regular Board Meeting Minutes**

**May 3, 2021**

**The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, May 3, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the Governor.**

**Board of Trustees:** Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Dr. Ruede Wheeler  
Larry Wilson

**Absent:** Keith Sinor, Secretary

**Chancellor:** Brenda Hellyer

**Others Present:** Teri Crawford  
Bo Hopper  
Matt Keim  
Robert Merino  
Sandra Ramirez  
Mandi Reiland  
Laurel Williamson  
Teri Zamora

**Call the Meeting to order:** Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:29 p.m.

**Roll Call of Board Members:** Chair Marie Flickinger conducted a roll call of the Board members:  
  
Erica Davis Rouse  
Dan Mims  
John Moon, Jr.  
Keith Sinor – (absent)  
Dr. Ruede Wheeler  
Larry Wilson

**Invocation and Pledges to the Flags:** The invocation was given by Dr. Laurel Williamson. The pledges to the American flag and the Texas flag were led by Erica Davis Rouse.

**Special Announcements, Recognitions, Introductions, and Presentations:**

1. Mandi Reiland read an announcement regarding the meeting process.
2. Teri Crawford recognized Brookstone Construction for its donation to the San Jacinto College Foundation.

**Student Success Presentations:**

1. Dr. Laurel Williamson and Robert Merino provided an overview of financial aid and scholarships.

**Communications to the Board:**

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Rob Stanicic, for the plant sent in memory of his mother-in-law.
2. A thank you was sent to the Board from the family of Charlie Bolton for the plant sent in his memory.
3. A thank you was sent to the Board from the family of Patricia House for the plant sent in her memory.
4. A thank you was sent to the Board from JoAnne Bailey for the plant sent in memory of her sister and her mother.
5. May Opportunity News
6. Summer 2021 Senior Focus
7. Thank you's from College community in response to the Monument Award One-Time Payment

**Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:**

There were no citizens desiring to speak before the Board.

**Informative Reports:**

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
  - a. San Jacinto College Financial Statements March 2021
  - b. San Jacinto College Monthly Investment Report March 2021
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

**Motion 10097 Consideration of Approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses**

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson

**Relating to Federal and State Grants**

Nays: None  
Absent: Sinor

**Motion 10098  
Consideration of Approval of Policy VI.6000.C, Transcript Notation – Second Reading**

Motion was made by Erica Davis Rouse, seconded by Dr. Ruede Wheeler, for approval of Policy VI.6000.C, Transcript Notation – Second Reading.

Larry Wilson asked for clarification on this policy. It was determined that clarification will be provided at the next workshop and that this item would be tabled to vote on at the next regularly scheduled meeting of the Board.

Motion was made by Erica Davis Rouse, seconded by Dr. Ruede Wheeler, to rescind the previous motion to approve this item.

Motion was made by Dan Mims, seconded by John Moon, Jr., to table this item until the next regularly scheduled Board meeting.

No vote was taken.

**Motion 10099  
Consideration of Rescission of Policy VI-M on Security Control and Approval of Policy III.3004.C, Facilities Services – Second Reading**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for Rescission of Policy VI-M on Security Control and Approval of Policy III.3004.C, Facilities Services – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson  
Nays: None  
Absent: Sinor

**Motion 10100  
Consideration of Approval of Policy III.3004.D, Keys and Proximity Cards – Second Reading**

Motion was made by John Moon, Jr., seconded by Larry Wilson, for approval of Policy III.3004.D, Keys and Proximity Cards – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson  
Nays: None  
Absent: Sinor

**Motion 10101  
Consideration of Approval of the Awarding of a Posthumous Degree**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of the Awarding of a Posthumous Degree.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson  
Nays: None

Absent: Sinor

**Motion 10102  
Consideration of  
Approval of the 2021-  
2022 Annual  
Priorities**

Motion was made by Dr. Ruede Wheeler, seconded by Erica Davis Rouse, for approval of the 2021-2022 Annual Priorities.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson  
Nays: None  
Absent: Sinor

**Consideration of  
Approval of Policy #,  
Grants Management  
– First Reading  
(Informational Item)**

Consideration of Approval of Policy #, Grants Management – First Reading (Informational Item)

No vote required.

**Consideration of  
Approval of Policy #,  
Awarding Honorary  
Degrees – First  
Reading  
(Informational Item)**

Consideration of Approval of Policy #, Awarding Honorary Degrees – First Reading (Informational Item)

No vote required.

**Consideration of  
Approval of Policy #,  
Awarding  
Posthumous Degrees  
– First reading  
(Informational Item)**

Consideration of Approval of Policy #, Awarding Posthumous Degrees – First reading (Informational Item)

No vote required.

**Consideration of  
Rescission of Policy  
V-L: Policy on  
College  
Emergencies/Natural  
Disasters/Business  
Continuity and  
Approval of Policy #,  
Emergency Incidents  
– First Reading  
(Informational Item)**

Consideration of Rescission of Policy V-L: Policy on College Emergencies/Natural Disasters/Business Continuity and Approval of Policy #, Emergency Incidents – First Reading (Informational Item)

No vote required.

**Consideration of  
Approval of Policy #,  
Acceptance of  
Resignation or  
Retirement - First**

Consideration of Approval of Policy #, Acceptance of Resignation or Retirement - First reading (Informational Item)

No vote required.

**reading  
(Informational Item)**

**Motion 10103  
Consideration of  
Purchasing Requests**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of the purchasing requests.

Purchase Request #1	
Contract for Central Campus Detention Basin Repairs	\$427,900
Purchase Request #2	
Contract for Ellucian Managed Cloud Services	885,000
Purchase Request #3	
Additional Funds for Media Buying and Placement Services	300,000
Purchase Request #4	
Lease Commercial Office Space in Pearland	113,157
Purchase Request #5	
Additional Funds for Audio Video Equipment, Installation, and Cabling Services	100,000
Purchase Request #6	
Delegation of Authority to Approve Contract for Central Campus Extended Welcome Center Site Development	<u>2,117,245</u>
<b>TOTAL OF PURCHASE REQUESTS</b>	<b>\$3,943,302</b>

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson

Nays: None

Absent: Sinor

**Motion 10104  
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, to approve the consent agenda.

- A. Approval of the Minutes for the April 5, 2021, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the April 22, 2021, Board Tour of the Central Campus Mass Timber Classroom Building
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations, Extra Service Agreements, 2021-2022 Faculty Contract Recommendations
- E. Approval of the Affiliation Agreements

F. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Wheeler, Wilson

Nays: None

Absent: Sinor

**Items for Discussion/  
Possible Action**

There were no additional items discussed.

**Adjournment:**

Chair Marie Flickinger adjourned the meeting at 8:09 p.m.