

San Jacinto Community College District
Regular Board Meeting Minutes
April 1, 2024

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, April 1, 2024, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Present:

Members: Dr. Michelle Cantú-Wilson, Marie Flickinger, John Moon, Jr., Dan Mims, Erica Davis Rouse, Keith Sinor, Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Jesse Bernal, Robert Cage, Teri Crawford, Matt Crow, Kim DeLauro, Trinesha Dixon, Destry Dokes, Chris Duke, Teddy Farias, Amanda Fenwick, Tony Gamage, Rachel Garcia, George González, Allatia Harris, Damon Harris, Laura Hazadien, Carin Hutchins, Sallie Kay Janes, Matt Keim, Aaron Knight, Vanessa Maciel, Kevin McKisson, Dillon Miller, Courtney Morris, Kevin Morris, Lambrini Nicopoulos, Caroline Noonan, Alexander Okwonna, Joe Pena, JoEllen Price, JR Ragaisis, Sandra Ramirez, Mandi Reiland, Heather Rhodes, Alicia Rios, Shawn Silman, Chuck Smith, Danny Snooks, Rob Stanicic, Chloe Stegner, Lora Stegner, Todd Stegner, Janice Sullivan, Ken Tidwell, Michaela Todd, Thomas Todd, Eddie Weller, Niki Whiteside, Van Wigginton, Chris Wild, Laurel Williamson, Teri Zamora, Joanna Zimmermann

I. Call the Meeting to Order

Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:01 p.m.

II. Roll Call of Board Members

Chair Flickinger conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson
Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson

III. Invocation and Pledge to the Flags

The invocation was given by Laurel Williamson. The pledges to the American and Texas flags were led by John Moon, Jr.

IV. Special Announcements, Recognitions, Introductions, and Presentations

Van Wigginton recognized the honor students.

V. Student Success Presentations

George González provided an update on student achievement measures.

VI. Communications to the Board of Trustees

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Terri Bubb for the plant sent in memory of her father.
2. A thank you was sent to the Board from Rachel Garcia for the plant sent in memory of her father.

VII. Public Comment

There were no citizens desiring to speak before the Board.

VIII. Informative Reports to the Board

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements February 2024
2. San Jacinto College Monthly Investment Report February 2024
3. San Jacinto College Quarterly Investment Report December 2023 - February 2024

B. San Jacinto College Foundation Financial Statements

C. Capital Improvement Program

IX. Consideration of Approval of Various Human Resources, Employee Relations Policies and Procedures - Second Reading

Motion 10349:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Keith Sinor.

Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

X. Consideration of Approval of Policy III.3010.A, Information Resources - Second Reading

Motion 10350:

Motion moved by John Moon, Jr. and motion seconded by Dan Mims. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XI. Consideration of Approval of Policy III.3007.A, Purchasing and Policy III.3007.D, Bidding - Second Reading

Motion 10351:

Motion moved by Larry Wilson and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XII. Consideration of Approval of Rescission of Policy IV-C-4: Policy for Interviewing and Recommending Full-time Contracted Personnel - First Reading (Informational Item)

No vote required.

- XIII. Consideration of Approval of Policy #, Prohibited Use of Drugs and Alcohol - First Reading (Informational Item)

No vote required.

- XIV. Consideration of Rescission of Policy IV-E-14, Policy on Intellectual Property Rights and Honoraria and Approval of Policy #, Intellectual Property Rights - First Reading (Informational Item)

No vote required.

- XV. Consideration of Purchasing Requests

Purchase Request #1

Consideration of Delegation of Authority to Contract for Central Campus C.12 Slocomb Auditorium HVAC Replacement	\$	865,000
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Purchase Request #2

Consideration of Approval of Additional Funds for Architectural Services		150,000
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Purchase Request #3

Consideration of Approval to Contract for Geofencing Services		300,000
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Purchase Request #4

Consideration of Approval to Purchase Police		225,000
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Responder Trucks

Purchase Request #5	
Consideration of Approval to Amend the Contract for Collection of Delinquent Ad Valorem Taxes	-
Purchase Request #6	
Consideration of Approval to Purchase Property Insurance	4,874,010
Purchase Request #7	
Consideration of Approval to Purchase Casualty Insurance	233,943
TOTAL OF PURCHASE REQUESTS	<u>\$ 6,647,953</u>

Motion 10352:

Motion moved by Keith Sinor and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XVI. Consent Agenda

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the March 4, 2024, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the March 7, 2024, Board Strategic Planning Retreat
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations, 2023-2024 Part-Time Hourly Rate Schedule, Extra Service Agreements, and Honorarium Payments
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on May 6, 2024

Motion 10353:

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XVII. Items for Discussion/Possible Action

There were no additional items discussed.

XVIII. Adjournment

Chair Flickinger adjourned the meeting at 7:38 p.m.